

## Refund Policy

Excerpt from Corporation of the Town of Newmarket Building By-Law 2009-101, Schedule "A"

### 6. Refunds

Pursuant to Part 5 of this By-law, the fees that may be refunded shall be a percentage of the fees payable under this By-law, calculated by the Chief Building Official as follows:

- a) 90 percent if administrative functions only have been performed;
- b) 80 percent if administrative and zoning functions only have been performed;
- c) 60 percent if administrative, zoning and plan examination functions have been performed;
- d) 50 percent if the permit has been issued and no field inspections have been performed subsequent to permit issuance.
- e) a **\$60.00** fee for each field inspection that has been performed after the permit has been issued will be deducted from all refunds.
- f) If the calculated refund is less than the minimum fee applicable to the work, no refund shall be made of the fees paid.

### Important Contact Information

- Lake Simcoe Region Conservation Authority 905-895-1281
  - 120 Bayview Pkwy., Newmarket
- Electrical Safety Authority (ESA) 1-877-372-7233
  - [www.esasafe.com](http://www.esasafe.com)
- Ontario One Call 1-800-400-2255
  - [www.on1call.com](http://www.on1call.com)
- York Region - Health Connection 1-800-361-5653
  - 465 Davis Dr. Ste. 240, Tannery Mall, Newmarket
- Land Registry Office 905-713-7798
  - 50 Bloomington St. West, Aurora

### Planning & Building Services

**TOWN OF NEWMARKET**  
395 Mulock Drive  
P.O. Box 328  
Newmarket, ON L3Y 4X7

[www.newmarket.ca](http://www.newmarket.ca)  
[buildings@newmarket.ca](mailto:buildings@newmarket.ca)  
905-953-5300 ext. 2400